

# Septic System Installation Agreement

## Process:

1. Vacant Land Evaluation Permit (If Applicable, Ingham County)
2. Permit and Site Soils Evaluation (Perc Test)
3. Engineering (If Applicable)
  - a. Engineered Plan Review and Fee
4. Final Approval of Plan
5. Digital Estimate Approved by Client "Digital Approval of Estimate by Client"
6. Installation Agreement Signed
7. 20% Deposit Is Made
8. System is Installed
9. Final Seed and Grade

## Agreement:

Client (signed below, address below) hereby agrees to contract Michigan Septic, LLC located at 938 S Meridian Rd Mason, MI 48854 for the installation and adjacent services related to permitting and installation of the septic system at the below referenced property.

## Estimates and Final Pricing

Due to the specific nature of a septic system project, certain steps of the process must be completed prior to an estimate or price being established.

Before Michigan Septic can issue you an estimate we will need a fully approved permit from your local county's Department of Environmental Health. This process can vary slightly from one locale to the next, however, generally the following steps are required before a fully approved permit can be obtained:

1. File a permit application (price may vary depending on locale)
2. Schedule and complete site soils evaluation with the county's representative
3. Receive preliminary permit from county
  - a. If required, an engineered or alternative design may be necessary at this step
  - b. In some cases, this may be the final step before estimating if an approved design is provided by the county at this step of the process
4. Complete any necessary engineering or design work
5. Get design / engineering approval from the county if needed
6. Estimate the final approved design / plan



Once we have an approved permit you'll be able to then see an accurate estimate of the final installation cost and approve the work!

Michigan Septic, LLC does our best to provide an accurate estimate. However, due to the complexity of a septic system and interrelated site considerations, estimates may be subject to change if the installation process exceeds the scope of work presented in the permit or does not accurately reflect the scope of the work as described by the permit or client. You will be notified as soon in the process as possible if a situation arises which will result in a change to the estimated price.

## Permits

Michigan Septic is happy to file permits on behalf of the client. We do not charge for this service as part of an installation. Clients may also choose to acquire all permits on their own.

Michigan Septic may not extend permitting services to all locales. Please check with the office if you have any questions.

Michigan Septic strongly recommends having a digger on site during "site soil evaluation" which is typically the first step in the permitting process. If you're confused about this, or any other part of the process, just let us know.

It is understood that if Michigan Septic, LLC files permits on behalf of the client, those permits will be retained and owned by Michigan Septic, LLC until paid in full. Michigan Septic does not charge Client for permit filing or administrative tasks unless Michigan Septic is not selected as the final contractor. In which case Client agrees to pay for permit fees and administrative time accrued (see more below).

Michigan Septic, LLC cannot guarantee timeframes on permitting processes as it is the purview of a third party entity.

## Site Work and Access

Unless otherwise agreed *in writing*, Michigan Septic, LLC is not responsible for site work or site clearing. Upon our arrival, the areas where the septic system will be installed should be free of obstructions, *have necessary truck and equipment access*, and be ready for installation.

Access is to be provided by the client to the site at the client's discretion. If that access is an improved drive (concrete, asphalt, etc.) Michigan Septic, LLC will not be responsible for any damages as a result of necessary and unavoidable access limitations. If no other reasonable site access is provided, Michigan Septic will assume the use of the primary drive.



If modifications to the site are necessary in order to complete the work, Michigan Septic may perform these modifications. However, unless expressly agreed in writing, Michigan Septic will not be responsible for any work needed to return the site to original condition. Examples of such things include, but are not limited to, cutting or removing sidewalks, landscaping and plants, fences, or other site improvements or obstructions to the work.

## Engineering & Design

If required through permitting, Michigan Septic is happy to provide engineering and design services. Michigan Septic may use a third party for engineering and design services. By accepting this agreement, the client agrees to pay engineering fees *if and* when due which may be prior to the installation date.

Michigan Septic can often acquire engineering and design services with no upfront costs through various manufacturers. These no-cost design services are not guaranteed in all cases, however. If provided, these manufacturer-provided engineering plans may call for product-specific materials.

Engineering and designs provided through Michigan Septic shall be the property of Michigan Septic, LLC. However, an agreement *may* be established between the parties in which the client may pay for the engineering and design services and take ownership of these engineering and design plans. In such a case, the client will be responsible to pay for the time, labor, and services rendered in creating said engineering or design plans as well as permitting etc.

When involved, an engineer or system designer may make decisions regarding which could supersede those of Michigan Septic, LLC.

It is the responsibility of the client to request a meeting with Michigan Septic and/or the design team up front if specific concerns or notes need to be taken into account. Changes arising after the design process has begun may incur additional expenses and/or time.

Michigan Septic, LLC is not in control of the timeline of third parties and cannot guarantee turn around times on design, engineering, and permitting.

All design and engineering decisions are subject to final approval from the appropriate entity (local county health department for residential properties or the State of Michigan for commercial properties).

Please review the final design and engineering prior to site work beginning to avoid any unexpected mistakes and expenses (for example, the area where the drainfield is permitted to go actually has a tree growing in it). Notify Michigan Septic immediately if you find an issue of concern during the process.



**Michigan Septic**  
938 S Meridian Rd  
Mason, MI 48854  
Ph. 517-883-2212

## Final Grade, Seed, & Touch Ups

Michigan Septic, LLC will provide final grade to disturbed areas and grass seed with straw cover on all replacement septic systems.

For new construction installations, final grade is optional as a separate contractor may be performing final grading at the site. Estimates for new construction systems are assumed to *not include topsoil final grade, seed, etc.*

Michigan Septic will provide a grade and seed/straw at the time of installation in most cases. Due to the variability of site conditions, weather, and scheduling there may be exceptions where grade and seeding may be done at a reasonable time, to be determined by Michigan Septic, after installation work is done.

Michigan Septic will return **one time** for touch-ups to final grade and seed work if requested. It is considered to be common and shared knowledge that disturbed soils will continue to settle over time. Settling which occurs after our return visit for final grade and which does not materially impact the performance of the system will not be covered by Michigan Septic. It will be the client's responsibility to take care of minor touch ups that may occur weeks, months, or years after as disturbed soils naturally compact over time.

Final grading will be performed primarily with a skid steer and some minor disturbances from tracked vehicle marks are to be anticipated and will generally level-out naturally over time.

Grass seed type selection will be the discretion of Michigan Septic, LLC. Watering for grass seed is the responsibility of the client. Watering should be performed daily until grass is established.

Watering must be carefully monitored to avoid oversaturation of the drainfield area which could lead to systemic failure of the septic system. Water only enough to promote seed growth and avoid oversaturation of the drainfield area.

Michigan Septic, LLC reserves the right to subcontract final seed and grade at our discretion.

## Scheduling

Scheduling may be subject to change at any time.

Michigan Septic makes every effort to uphold scheduled appointments. However, septic installation projects are complex, dynamic, and unpredictable as they involve multiple parties and often weather condition stipulations.



All installations are subject to soil moisture checks. Installation of septic systems during improper conditions is both not allowed, and also highly inappropriate as permanent damage to your new septic system can result. Michigan Septic will make every effort to inform you as far ahead as possible of any schedule changes, but we cannot always guarantee how far out that might be. Michigan Septic will not “rush” a job that is not ready for any reason, other than health or safety.

Any work where there is an immediate threat to health, safety, or property takes priority over all other regularly scheduled work.

## Payment Terms

Payment terms are as follows:

- Permits and any design/engineering fees due as incurred
- 20% down payment required prior to scheduling
- Remaining balance due within 14 days of completion

If payment is to be made in escrow, payment terms may be flexible to accommodate the title company.

All payments are due in cash or check. *Payments by card will incur a 4% processing fee. If you pay by card without notifying us first, we will invoice you the processing fee separately.*

Please contact Michigan Septic with any questions in this regard. Any changes must be made in writing clearly accepted by both parties.



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## Contact, Site, and Project Details

Client Name: \_\_\_\_\_

Client Billing Address: \_\_\_\_\_

\_\_\_\_\_

Installation Site Address: \_\_\_\_\_

\_\_\_\_\_

Installation Site County: \_\_\_\_\_

Client Phone: \_\_\_\_\_

Client Email: \_\_\_\_\_

Permit To Be Filed By: Michigan Septic      Client      Provided/Complete

Engineering & Design By: Michigan Septic      Client      Provided/Complete

Type of Installation:      New Build      Replacement

Notes & Considerations: \_\_\_\_\_

\_\_\_\_\_

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**I acknowledge that I have read, understood, and agree to the terms of this document:**

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_